



INDEXIO™ Document Retrieval

Space Database offers INDEXIO Document Retrieval – a proprietary indexing system that helps you complete projects faster – saving you time and money. Leasing and property managers know the headache of locating a blueprint from among the rolls and stacks of drawings and electronic files that most buildings generate. By outsourcing the file storage and indexing to Space Database, our clients get secure access to their data from any internet connection – especially valuable in case of emergency such as fire, flood or flu pandemic.

Get the INDEXIO advantage:

- Save Time - quick retrieval of drawings and data for building operations, design and construction
- Save Money - eliminate drawing re-performance and reduce consultant billings
- Improve Service – property managers can respond to drawing requests faster and more accurately – knowing the INDEXIO system stores the latest version of any drawings on record
- Consolidate Digital and Paper Records - compile and manage all base building and tenant improvement drawings in one secure but highly accessible online system



Space Database provides you with a Full Service Implementation:

1. Sorting and organizing paper plans on site
2. Consolidating electronic files
3. Scanning paper drawings into PDF format
4. Indexing and uploading all files
5. Providing password-protected access 24/7 through the web



The INDEXIO process ensures that your data will be turned into valuable, usable information quickly. When files are uploaded, INDEXIO attaches a data “tag” to the drawing, recording all the relevant elements. To retrieve information, use the drop down menus to search by discipline (ie. Electrical, HVAC), date, floor or suite number. INDEXIO uses the same interface as Tru-Measure Hosting, so there is no new software to learn!

Call 416-516-8920 x.236 or email: gmounsey@spacedatabase.com for more information.



Timely Drawings – Trusted Numbers

Space Database has offered timely and trusted building measurement and online marketing services for commercial, office and industrial real estate clients since 1993. We help our customers save time and increase revenues.

Our software and services ensure you:

- lease vacant space faster
- monitor and sell assets effectively, and
- manage properties efficiently

We measure space and provide accurate drawings - like most of our competitors. But our expertise goes beyond the basics. How do you accurately measure a building with curves? Or historic complexes like the Gooderham & Worts buildings in Toronto's Distillery District? We've measured buildings from the Yukon Territories to Miami, Florida and from Prince Edward Island to Los Angeles, California. Tell us where you need us and we'll be there.

You can trust our numbers. In addition to providing BOMA-certified measurement and CAD drawings on a timely basis, we use an ISO 9001 process to keep your data current and available online.

Space Database offers a range of online solutions that are password-protected and accessible from any internet-connected computer:

- Tru-Measure Hosting Service
 - INDEXIO Document Retrieval
 - Space Dashboard
 - Tru-Measure Online Ads
 - Tru-Measure Email Marketing
 - Integrated Marketing Solutions
- (including optional video walkthroughs on PDF Marketing Drawings)*

Online demos and case studies of our solutions can be viewed at www.spacedatabase.com

For an assessment of how these services may apply to your portfolio, please call:

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